



When we provide training on any of our programs we always want you to get the most out of it and for it to be as relevant as possible. We will ask for your direction on this but for general ideas here are some of the items that we can cover in a standard 3-hour course.

## **KEL Sigma Course**

This course is aimed at all KEL Sigma users; it will run through the basics of the program but will also highlight shortcuts and tools which existing users may not be aware of. As well as the fundamentals of KEL Sigma you will learn how to:

- Fix your preferred defaults for all new valuations
- Import tenancy details from an Excel spreadsheet
- Zone a retail unit and set a Zone A rate for a property
- Group tenancies and input group level capitalisation rates
- Create a sensitivity analysis report and generate a new scenario from one result
- Calculate the equivalent yield derived from a target capital value
- Set void periods and associated revenue and capital costs
- See the effect of a capital cost on a property's running yields
- Trigger a break option and discount the break penalty
- Calculate an NPV and geared and ungeared IRRs
- Produce a WAULT report for a property
- Email reports in Excel or pdf format with your company's logo displayed
- Generate a map pinpointing all the properties in your portfolio.